

നം. 2661/സി4/2022/ജി.എച്ച്.എം.സി.റ്റി

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ഐരാണിമുട്ടം, തിരുവനന്തപുരം  
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തീയതി - 30-08-2022

പ്രിൻസിപ്പാൾ & കൺട്രോളിംഗ് ഓഫീസർ

ഡയറക്ടർ  
എൽ.ബി.എസ്. സെന്റർ ഫോർ സയൻസ് & ടെക്നോളജി  
തിരുവനന്തപുരം

സർ,

വിഷയം : ജി.എച്ച്.എം.സി.റ്റി - സി.സി.പി. (ഹോമിയോ) കോഴ്സ് 2022 അഡ്മിഷൻ - സംബന്ധിച്ച്

സൂചന : ആയുഷ് (ബി) വകുപ്പിന്റെ 24-08-2022 ലെ സി2/5/2022/ആയുഷ് നം. കത്ത്

മേൽ സൂചനയിലേക്ക് താങ്കളുടെ ശ്രദ്ധ ക്ഷണിക്കുന്നു. 2022 ലെ സി.സി.പി. (ഹോമിയോ) അഡ്മിഷൻ നടത്തുന്നതിന് ആവശ്യമായ നടപടികൾ സ്വീകരിക്കുന്നതിനായി പ്രോസ്പെക്ടസിന്റെ പകർപ്പ് ഈ കത്തിനോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു. എത്രയും പെട്ടെന്ന് അഡ്മിഷൻ നടത്തുന്നതിനാവശ്യമായ നടപടികൾ എടുക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.



ഉള്ളടക്കം : പ്രോസ്പെക്ടസ്

വിശ്വസ്തയോടെ,

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Despatched on... 31-08-2022  
Clerk..... Jayav



**Government of Kerala**

**Prospectus  
for  
Admission to**

**Certificate Course in Pharmacy (Homoeo) 2022**

**Approved by No.**

**Dated**

**2022**

**Office of the Principal & Controlling Officer  
Govt.Homoeopathic Medical College, Iranimuttom,  
Manacaud.P.O, Thiruvananthapuram – 695 009**

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# Admission to Certificate Course in Pharmacy(Homoeo) 2022

## PROSPECTUS

### 1. INTRODUCTION

- 1.1 Prospectus for Admission to Certificate Course in Pharmacy (Homoeo) for the year 2022, which has been approved by the Principal and Controlling Officer, is published herewith. It contains general information and rules relating to the admission to Certificate Course in Pharmacy (Homoeo) and other connected matters. Candidates are required to go through the Prospectus carefully and acquaint themselves with all the relevant information. Candidates are also requested to visit the official website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) regularly for notification and amendments.
- 1.2 The Prospectus issued in earlier years for the course is not valid for the batch 2022. This Prospectus sets out the rules and regulations for selection and admission to Course (Certificate Course in Pharmacy (Homoeo)) conducted within the state of Kerala.
- 1.3 This Prospectus or any part of it is subject to modification/addition/deletion as may be deemed necessary by the Government.

### 2. INSTITUTIONS AND SEATS

- 2.1 The list of Institutions in which the course is offered, the number of seats available etc for the Certificate Course in Pharmacy (Homoeo) is given in Annexure I.

#### 2.2 Categorization of seats

- 2.2.1. **Government seats:** Seats against which the Principal & Controlling Officer, makes allotment are called 'Government Seats'.

(a) Government seats are available in Govt. Homoeopathic Medical Colleges at Kozhikode & Thiruvananthapuram.

### 3. DURATION OF THE COURSE AND SELECTION OF CANDIDATES

- 3.1 The duration of the course shall be one year (12 months) from the date of commencement of the course and examinations will be conducted after completion of 12 months.
- 3.2 Admission to the course is regulated on the basis of merit as assessed in the rank lists to be prepared by the Director, LBS Centre for Science and Technology, Thiruvananthapuram.
- 3.3 Candidates seeking admission under service quota will also have to apply in the same. However the selection of candidates under this quota will be based on their seniority in service.

### 4. DISTRIBUTION OF SEATS

- 4.1.1 **Seats for Service candidates:** Five seats are reserved for Service candidates of Govt. Homoeo Medical Education, Government of Kerala and five seats are reserved for service candidates of Directorate of Health Service (Homoeopathy), Government of Kerala. If eligible candidates are not available in one Department, such vacancies will be filled up from eligible candidates of the other Department. The service candidates shall also satisfy the eligibility conditions as per clause 6.2 and 6.3.
- 4.1.2 **Seats for Persons with Disabilities:** Leaving the seats set apart under Clause 4.1.1, five percent of the seats available in all Government colleges are reserved for the candidates with Disabilities. For details, refer Clause 5.4.
- 4.1.3 **Seats for Mandatory Reservation:** The remaining Govt. seats will be distributed as per the mandatory reservation principle as contemplated in G.O. (P) 208/66/Edn. dated 2.5.1966, G.O.(MS) No. 95/08/SCSTDD dated 06/10/2008, G.O (MS) No. 10/2014/BCDD dated 23/05/2014 and as modified from time to time.

The percentage break-up of seats as per mandatory reservation is as follows:

(A)		State Merit (SM)		50%
(B)		Socially and Educationally Backward Classes (SEBC)		30%
	a.	Ezhava (EZ)	9%	
	b.	Muslim (MU)	8%	
	c.	Other Backward Hindu (BH)	3%	
	d.	Latin Catholic and Anglo Indian (LA)	3%	
	e.	Dhevara and related communities (DV)	2%	
	f.	Viswakarma and related communities (VK)	2%	
	g.	Kusavan and related communities (KN)	1%	
	h.	Other Backward Christian (BX)	1%	
	i.	Kudumbi (KU)	1%	
(C)		Scheduled Castes & Scheduled Tribes		10%
	a.	Scheduled Castes(SC)	8%	
	b.	Scheduled Tribes (ST)	2%	
(D)		EWS(Economically Weaker Section)		10%

- 4.1.4 The total number of seats available for the course will be finalised prior to the commencement of the Centralised Allotment Process-2022. The number of seats earmarked for various categories for the course will also be finalised before Centralised Allotment Process-2022, for the course.

## 5. CLAIMS FOR RESERVATION AND CERTIFICATES TO BE PRODUCED

- 5.1 Claims for Special/Mandatory reservation must be made by a candidate at the time of submission of online application form with supporting documents as required. The claim has to be specified in the online application form.
- 5.2. Claims made after the last date of submission of application will not be entertained even if supporting evidences are produced. The claims for any type of reservation once made in

the application cannot be altered by the candidate after final confirmation, under any circumstances.

5.3 Only candidates belonging to 'Keralite' category (as defined in Clause 6.1), are eligible for claiming seats under Mandatory quota in Government seats.

**5.4 Reservation for Persons with Disabilities (PwD):**

- (i) Five percentage of the seats available to the state for allotment from the state rank lists are reserved for candidates with disabilities for the course in Government Colleges as stipulated in Section 32, of the *Rights of Persons with Disabilities Act, 2016*, . It requires all government institutions of higher education and other higher education institutions receiving aid from the government to reserve not less than 5% seats for Persons with Benchmark Disabilities (not less than 40% of the specified disability). Generally, candidates who have a minimum of 40% disability alone will be eligible to apply for this quota. Candidates seeking admission, will have to satisfy the eligibility criteria prescribed by the concerned regulatory bodies for 'Persons with Disabilities'.
- (ii) Candidates under this category desirous of being considered for the course will have to upload an attested copy of the Certificate of disability from the District Medical Board certifying the degree of percentage of disability issued not earlier than 3 months prior to the last date of submission of application along with the application form.

No document/Certificate other than those mentioned above will be considered for determining disability. Based on the Certificate produced along with the application form candidates will be provisionally included under the 'Persons with Disability' category.

- (iii) The selection of candidates under this category will be based on the merit and physical suitability, and not on the basis of the degree of disability. In case no qualified candidates are available under PD category the seats will go to General Merit.

**5.5 Claims for Mandatory Reservation:**

5.5.1 **State Merit:** The seats under the State Merit (SM) will be filled purely on merit basis irrespective of the category/community to which the candidates belong.

5.5.2 **Claim for communal reservation under the Socially and Educationally Backward Classes (SEBC):**

**Note1:** Reservation to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O.(P)208/66/Edn.dated 2.5.1966, G.O(MS) No.95/08/SCSTDD dated 06.10.2008 G.O.(MS)No.10/2014/BCDD dated 23/05/2014, G.O.(P) No.1/2015/BCDD dated 01/01/2015 and as amended from time to time and will be in accordance with the Orders of the Hon'ble Supreme Court of India/ Hon'ble High Court of Kerala or Orders of the Government of Kerala/ Government of India.

- (a) Candidates belonging to Socially and Educationally Backward Classes as per G.O(P)208/66/Edn. Dated 02/05/1966, G.O(MS) No.10/2014/BCDD dated 23/5/2014, G.O.(P) No.1/2015/BCDD dated 01/01/2015, should produce a certificate to the extent that the candidate belongs to the community which is designated as a socially and educationally backward classes and does not belongs to the category of creamy layer, in the proforma given as Annexure VI) of the G.O(P)No.1/2015/BCDD dated 01/01/2015. The names of the castes and communities under SEBC are given in Annexure II(e). Only the claim of the candidates of those communities that are included

in the list as incorporated in the respective annexure of the prospectus 2022 will be considered. Claims by the candidate belonging to other communities, which are not included in the Annexure, will be rejected even if certificates from the concerned revenue officers have been obtained and furnished along with the online application.

- (b) Candidates belonging to Ezhava, Muslim, Other Backward Hindus, Latin Catholic & Anglo Indians, Dheevera and related communities, Viswakarma and related communities, Kusavan and related communities, Other Backward Christians and Kudumbi communities, **claiming reservation under SEBC Quota should invariably produce the Non-Creamy Layer Certificate obtained from the Village Officer authority concerned. The above certificate should be obtained in the prescribed format and should be uploaded along with the online application.**
- (c) The reservation under SEBC for children of inter-caste married couple: Children of inter-caste married couple with either the father or mother belonging to a community included in the SEBC list, or with father and mother belonging to different communities, both of which are included in the SEBC list, are eligible for reservation under SEBC. Such candidates should furnish a Non Creamy Layer Certificate specifying the community of the candidate from the Village Officer concerned. The claim made in the Application will be final and cannot be changed subsequently.
- (d) The candidates who are children of inter-caste married couple of whom one is SC/ST, will be eligible for educational and monetary benefits admissible to SC/ST as per para 2(ii) of G.O. (MS)No.25/2005/SCSTDD dated 20/6/2005, if eligible for reservation under SEBC, will be granted the same, based on the Non Creamy Layer Certificate and inter-caste marriage certificate issued by Revenue Officials and to be uploaded along with the online application.
- (e) Claim of OEC candidates against the unavailed seats of SC/ST candidates: Other Eligible Community (OEC) candidates are eligible for the unavailed seats, if any, under SC/ST quota, as per G.O.(P) No.135/87/H.Edn. dated 06.05.1987. They should specify their community status in the application. Such candidates should furnish "Non Creamy Layer" Certificate obtained from Village Officer concerned as per G.O.(P) 1/2015/BCDD dated 01.01.2015. Relaxation in marks in qualifying examination as in the case of SEBC will be applicable to OEC Candidates (as per G.O.(P) No.53/2000/SCSTDD dated 03.07.2000). The list of other eligible community is given in Annexure II(c) of the prospectus.

### 5.5.3 Claim for reservation under Scheduled Castes/Scheduled Tribes Quota:

- (a) Candidates claiming reservation under Scheduled Castes/Scheduled Tribes quota should obtain the caste/community Certificate from a Tahsildar, in the proforma given in the prospectus. SC/ST caste status of children whose parents contracted Inter-Caste marriage will be subject to the orders/clarification issued in GO (MS) No.25/2005/SCSTDD dated 20.06.2005 and the judgment dated 10.08.2005 of the Full Bench of the Hon'le High Court of Kerala in WP 2483/2005 and connected cases & G.O (MS) No.109/2008/SCSTDD dated 20.11.2008.

As per G.O (MS) No.109/2008/SCSTDD dated 20.11.2008, the children born of inter-caste married couple of which one of the parents is SC/ST can claim the status of

SC/ST on proof of the conditions of acceptance, customary traits and tenets under which such children are brought up.

The competent authority issuing SC/ST community Certificate to the children born of inter-caste married couple of which one of the parents is SC/ST, should ensure that the claimant is subjected to the same social disabilities and also following the same customs and traditions and the community has accepted that person to its fold as such. The authority to issue caste Certificate should ensure that:

- i) Each case has been examined individually in the light of the existing facts and circumstances.
- (ii) The claimant has suffered disabilities – socially, economically and educationally.
- (iii) The society has accepted the claimant to their original fold as one among them and is living in the same social tenet.

Christian converts who have subsequently embraced Hinduism should upload caste/community Certificate in the prescribed proforma. The Certificate should also be got recorded by the Revenue Official, below the Certificate "The Certificate is issued after observing the guidelines issued in the Government Circular No. 18421/E2/SCSTDD dated 15.12.1987.

The names of castes and communities are given in Annexure II (a) II (b). Community Certificate from Tahsildar is to be obtained in the prescribed proforma.

- (b) The applications for the reserved seats of Scheduled Castes/Scheduled Tribes candidates which do not contain SC/ST Certificate (community Certificate) from the Tahsildar in the prescribed format provided in the website will not be considered on any account for claiming community reservation against the seat reserved for SC/ST candidates [vide G.O. (MS) 31/90/SCSTDD dated 25.05.1990]. The community Certificate should clearly specify that the candidate himself/herself (not the father or mother) belong to the Scheduled Castes/Scheduled Tribes. The Community Certificates obtained as per G O. (MS) No.136/07/RD, dated: 27.04.2007 will be accepted. The candidates who are reconverted to Hinduism from Christianity of Scheduled caste origin should upload community Certificate from the Tahsildar concerned along with a copy of Gazette Notification regarding re-conversion.
- (c) **WARNING:** Those who produce false SC/ST Certificate for claiming reservation under SC/ST quota shall be liable for the penalties stipulated in section 15 of the Act referred to in Clause(c) above. Candidates and their guardians who make such applications are warned that in addition to prosecution they will have to suffer the following consequences, in case the SC/ST Certificate produced is found to be false and the candidate does not belong to any SC/ST communities, under section 16 of the Act "Benefits secured on the basis of false community Certificates will be withdrawn.
- (d) Whoever not being a person belonging to any of the Scheduled Castes or Scheduled Tribes secures admission in any educational institution against a seat reserved for such castes or tribes or secures any appointment in the Government, Government Undertakings, Local Authority or in any other Company or Corporation owned or Controlled by the Government or in any aided institution against a post reserved for



such castes or tribes or enjoys any other benefits intended exclusively for such castes or tribes by producing a false community certificate shall, on cancellation of the false community Certificate, be removed by cancelling the irregular admission in the concerned educational institution, or as the case may be removed from the said service forthwith and any benefit enjoyed by him as aforesaid shall be withdrawn forthwith.

(i) Any amount paid to such person by the Government or any other agency by way of scholarship, grant, allowance, stipend or any other financial benefit shall be recovered as if it is arrears of public revenue due on land.

(ii) Any Degree, Diploma or any other educational qualifications acquired by such person after securing admission in any educational institution on the basis of a false community/income Certificate shall also stand cancelled on cancellation of the community claim obtained by him."

- (e) **Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC) candidates are eligible for the unavailed seats, if any, under SC/ST quota, as per GO(P) No. 135/87/H.Edn, dated 06.05.1987. They should specify their community status in the application. Such candidates should upload "Non-Creamy Layer Certificate" from the authority concerned in the proforma given in Annexure VI. Relaxation in marks in the qualifying examination as in the case of SEBC candidates will be applicable to OEC candidates (As per GO(P) No.53/2000/SCSTDD dated 03.07.2000 ). The list of Other Eligible Communities is given in Annexure II(c) of the Prospectus.

#### 5.5.4 Claims for reservation under EWS (Economically Weaker Section) Quota

10% of the Total seats are reserved for candidates of economically Weaker Section

#### 5.6 Other general rules for PwD/Mandatory Reservation:

- 5.6.1 The seats un-availed by the Scheduled Castes candidates will go to the Scheduled Tribes candidates and vice versa.
- 5.6.2 The seats un-availed by the SC/ST candidates will go to "Other Eligible Community" (OEC) candidates. The seats that still remain un-availed will go to the State Merit Quota.
- 5.6.3 The seats un-availed by the SEBC category candidates will be allotted under State Merit in the final allotment in the stream.
- 5.6.4 If any seat in PwD quota, is left un-availed by the candidates belonging to that particular category, those seats will go to the State Merit Quota unless otherwise stated.

#### 5.7 FEE CONCESSION

- (a) **Claim for fee concession to OEC candidates:** Candidates belonging to Other Eligible Communities are exempted from payment of fee at the time of allotment to the courses under Government/Community quota irrespective of annual family income as per G.O. (MS) No. 36/07/SCSTDD dated 03.07.2007. Those OEC candidates who have uploaded the Non-Creamy Layer Certificate for availing the applicable reservation will be granted the fee concession based on the Non-Creamy Layer Certificate. But those OEC candidates who do not come under Non-Creamy Layer Category should upload the Community Certificate obtained from the village

officer to the online application for availing the fee concession. However as token of acceptance of seat allotment they have to remit an amount of Rs.100/- as caution deposit.

- (b) Claim for fee concession to the candidates belonging to communities listed in Annexure II(d):** Candidates belonging to the communities listed in Annexure III(d) whose annual family income is up to Rs.6 lakhs are exempted from payment of fee at the time of allotment to Professional Diploma Courses under Government/Community Quota as per GO (MS) No. 10/2014/BCDD dated: 23.05.2014. They should upload Community and Income Certificates from the Village Officer in the prescribed format to the online application.
- (c) Fee Concession and other Scholarships:** Candidates desirous of being considered for any fee concession/scholarship/any other benefits, based on annual family income should upload Income Certificate from concerned Village Officer, along with online application.

## 6. CRITERIA OF ELIGIBILITY FOR ADMISSION

**6.1 Nativity:** Only Indian citizens are eligible for admission unless otherwise notified. Holders of Persons of Indian Origin (PIO) cards/ OCI (Overseas Citizen of India), will also be treated at par with Indian citizens for the limited purpose of admissions. However, PIO/OCI candidates will not be eligible for any kind of reservation. Candidates seeking admission to the courses will be categorised as Keralite and Non-Keralite.

**(i) Keralite:** A candidate of Kerala origin will be categorized as a 'Keralite'. Children of All India Service (AIS) officers (Non-Keralites) allotted to Kerala cadre are deemed to be 'Keralites' as per G.O.(Rt) No.822/08/H.Edn dated 29.05.2008. But they will not be eligible for Communal/Persons with Disabilities reservation.

**(ii) Non-Keralite:** A candidate who is not of 'Kerala origin' but who has undergone the qualifying course in Kerala, and who is the son/daughter of the following categories of Non-Keralite parents will be categorized as Non-Keralite:

- (a) Employees of the Government of India and defence personnel posted to Kerala.
- (b) Employees, who are serving the Government of Kerala, subject to the condition that the employees have served in the state of Kerala or for the state of Kerala, for a minimum period of two years.

Non-Keralite candidates will be considered against 'State Merit' seats only and will not be eligible for Communal/Persons with Disabilities reservation.

### 6.1.1 Certificates to prove Nativity:

(a) **Keralites:** In order to prove that a candidate is an Indian Citizen of Kerala origin for the limited purpose of eligibility for admission he/she has to upload one of the following Certificates:

(i) The true copy of relevant page of Secondary School Leaving Certificate showing the place of birth in Kerala of the candidate.

OR

(ii) The true copy of the relevant page of the Secondary School Leaving Certificate showing place of birth in Kerala of either of the parents of the candidate with

corroborative Certificate to establish the relationship between the parent and the candidate.

OR

- (iii) The true copy of the relevant page of the Passport issued by the Government of India of the candidate, showing place of birth in Kerala or of either of the parents of the candidate showing place of birth in Kerala with corroborative Certificate to establish the relationship between the parent and the candidate.

OR

- (iv) Certificate of birth from the authority competent to register birth (Panchayat/Municipality/Corporation) showing the candidate's or either of the parents (in which case corroborative Certificate to establish the relationship between the parent and the candidate is necessary) place of birth in Kerala, to be issued by a competent officer of the registering authority.

OR

- (v) Certificate from the Village Officer / Tahsildar to show that the candidate or his / her father/mother was born in Kerala. (This is to be obtained in the prescribed format)

OR

- (vi) Certificate of residence from the Village Officer/ Tahsildar to the effect that the candidate has been a resident of Kerala state for a period of five years within a period of twelve years (to be obtained in the prescribed format)

OR

- (vii) Certificate showing school studies in Kerala from std VIII to XII obtained from the head(s) of the educational institution(s) in Kerala in the case of candidates who have undergone school studies in Kerala to prove that the candidate has undergone his/her studies in the schools in Kerala from standards VIII to XII. This Certificate is to be obtained in the prescribed format itself. (for details regarding the Certificate showing school studies in Kerala from standard VIII to XII, (See Annexure III(a)).

OR

- (viii) Certificate from the competent authority showing that the parent of the candidate is an All India Service Officer allotted to Kerala cadre.

**(b) Non-Keralites:** In the case of Non-Keralites, a 'Certificate to be issued by the Employer' is to be obtained in the prescribed format from the Head of the organisation, where the candidate's parent (employee) is serving, and the 'Certificate showing School studies in Kerala for the stipulated qualification is to be obtained from the Head of institution where the candidate underwent his/her qualifying course in Kerala to satisfy the nativity condition under the sub-Clause 6.1(ii).

## 6.2 Academic Eligibility:

- 6.2.1 Candidate should have passed SSLC or equivalent with 50% marks. No rounding off of the percentage of marks to the nearest whole number is permitted.

Candidates should have attained the academic eligibility on or before the last date specified for submission of application.

### 6.3 Age:

Candidates should have completed 17 years on 01.01.2022. The upper age limit for General candidates shall be 33 years and for Service candidates 48 years as on the last date for submission of application.

## 7. HOW TO APPLY

7.1 Application for admission to all the courses can be registered only online through a single application. The provision for applying online is available at the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in). Submission of more than one application by a candidate will lead to rejection of the candidature.

### 7.2 Application Fee:

The application fee will be as follows:

For General candidates : `400/-

For SC/ST candidates : `200/-

Application fee can be remitted at any one of the branches of the Scheduled Bank (to be notified) in Kerala.

Candidates referred to in Clause 5.4.2 (c), who are children of Inter-Caste married couple of which one is SC/ST who will be eligible for educational and monetary benefits admissible to SC/ST as per Clause 2 (ii) of GO (MS) No.25/2005/SCSTDD dated 20.6.2005, should remit the fee meant for SC/ST and should attach an inter-caste marriage Certificate from the Revenue officials with the print out of the online application form.

### 7.3 Submission of Application Form

#### 7.3.1 Candidates except Service candidates

Application fee can be remitted by all applicants except service candidates at any one of the notified branches of a Scheduled Bank in Kerala, using the chalan generated on-line during the process of submission of application form on-line as described in clause 7.5.

#### 7.3.2 Service candidates

In the case of Service candidates, the application fee should be remitted in any Government Treasury under the head of Account "0210-03-105-99". After remittance of application fee they should submit the application as prescribed under clause 7.6.

#### 7.3.3 Service candidates seeking allotment under Open Quota

Service quota candidates desirous of being considered for allotment under open quota also can apply for the same after remitting the requisite fee in bank (in addition to the fee remitted in Government Treasury) by following the procedure applicable for open candidates as specified in clause 7.3.1 and file the college options.

The application fee once remitted will not be refunded under any circumstances.

### 7.4 Availability of Prospectus

Prospectus can be downloaded from the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in).

### 7.5 Submission of Application Form

Candidate has to visit the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) and click the link 'VARIOUS ALLOTMENTS' and then click **Admission to Certificate Course in Pharmacy (Homoeo) – 2022**

### **Step 1: Registration**

Candidate should click the button "NEW CANDIDATE". The personal details of the candidates have to be filled in the page thus obtained. All the basic information, required in the application are to be filled in at this step. Before filling the details, read the Prospectus carefully. The data provided here will be used for processing the application. Any mistake in filling this sheet or providing false/incomplete/wrong information will affect the candidate's eligibility for admission or claim for reservation under any category. It is obligatory that the candidate should fill all the items in the registration stage. If the data is filled completely, after confirming that all the information given are correct and true, click the **Save and Continue** button to complete the registration process.

### **Step 2: Fee payment**

In this step, the candidate has to make the payment of application fee by way of Online Payment or by way of challan.

Select the Mode of Payment

#### **A. Online Payment**

The fee may be paid by credit card/debit card/Internet Banking. On successful payment of fee, a Payment Confirmation page will appear displaying the message 'Transaction Successful'. This page will display the Application number, Transaction Id, Challan number, Date and Amount. **Candidate should note this application number and challan number which will be required for future LOGIN OF FEE REMITTED CANDIDATES.** If the payment is unsuccessful, the message 'Transaction Unsuccessful' will be displayed. Due to communication failure, if the outcome of the payment attempt is not displayed the bank may be contacted to ensure whether the attempt was successful or not. If the transaction was unsuccessful then payment needs to be made again and ensure that it is successful. If the amount was debited from the account of the candidate for an unsuccessful transaction, the debited amount will be reverted to that account within 5-7 working days. After successful payment candidate can resume filling of application.

#### **B. Challan Payment**

When mode of payment by challan is selected, a three part challan form (Candidate copy, office copy and Bank Copy) will appear on the screen. Candidate has to take a print out of the challan, produce the same in the bank and remit the requisite application fee at any branch of the designated bank (which will be notified later). **The Challan will contain the system generated application number which the candidate should note for future login purpose.**

After the remittance of fee in the bank, he /she will get back the candidate copy of the challan from the bank. The candidate copy of the challan is to be retained by the candidate. A candidate who remitted the fee by way of challan, can continue with Step 3 on the next day or within the prescribed time limit for completion of the online application submission process.

*Service Quota candidates do not have to pay application fee as per Step 2.*

### ***Step 3: Application Entry and Registering of college options***

The candidate has to click the button **LOGIN (Fee Remitted Candidate)**. In the page thus obtained he/she has to enter the Application Number, Date of remittance, Branch and Challan number regarding the remittance if logging in for the first time. Now facility will be provided for creating password. Also a Registration ID will be provided to the candidate.

**Candidate should note this Registration Id password which is required for future login. Candidate should keep it confidential.**

The candidate should fill all the remaining items in the application entry stage including academic data. Registering of college options according to candidate's preference can also be done in the application form under "**College Preference**". A candidate can register all the options if he/she desires so. However, it is not compulsory that he/she should exercise all the options. Candidate will be considered only against the options registered by him/her.

### ***Step 4: Upload Images & Certificates***

A recent passport size photograph of the candidate and Signature of the candidate, all in jpeg format of given specifications are to be uploaded (Refer Annexure XI for guidelines) . In addition all the certificates and documents in support of the various claims made in the application should be uploaded. Nativity proof as stipulated in clause 6.1.1 and proof for date of birth are mandatory.

### ***Step 5: Final Confirmation and Print Application***

The candidate can preview the application before confirmation and submission. After Preview the candidate has to accept the declaration and make final submission. The facility to accept the declaration (Tick box) will be enabled only if all the mandatory fields are filled and uploading of supporting documents and images are completed. Candidate should then take a printout of the Application Form page from the online application for future references.

Applications should be complete in all respects. A candidate will be considered eligible for positioning in the Rank list , only if he/she has uploaded the relevant certificates prescribed in the Prospectus, in proof of eligibility, or in support of any claim for reservation, under any category. Candidates are directed to keep a copy of the printout of Application Form page of the online application for future reference.

**Do not send the printout of the page and supporting documents to the Office of Director, LBS Centre by post /e-mail/ in person.** Candidates are liable to produce all the original documents at the time of admission at the concerned allotted institution.

After the candidate has made final confirmation, an Acknowledgement Slip will be generated and displayed, which may be printed. This will contain the Acknowledgement Reference Number and Date. The Candidate must note down the Acknowledgement Reference Number and Date for future queries. If the final confirmation is not done, the application will be deemed to be incomplete and thus will not be considered.

*Do not send the printout of the page and supporting documents to the Office of Director, LBS Centre by post /e-mail/ in person.*

### **7.6 Submission of Application Form (For service candidates)**

Service candidates should apply online through the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) using the link provided and do Step1 of 7.5. After remitting the application fee as described in clause 7.3.2 service candidates should get the challan No. for logging in as FEE PAID CANDIDATE by clicking the link **Application for Service candidate**. The service candidate has to upload the scanned copy of the challan receipt and can proceed through Steps 3, 4, and 5 of Clause 7.5. After completing online application submission, the print out of application form along with the challan receipt and attested copies of certificates/documents should be submitted to the "The Principal and Controlling Officer, Government Homoeopathic Medical college, Manacadu .P.O., Thiruvananthapuram-695 009" through proper channel to reach on or before the last date prescribed.

### **7.7. Documents to be uploaded along with the application**

- (i) Scanned copy of the S.S.L.C or any relevant school records to prove date of birth.
- (ii) Scanned copy of the marklist (s) of S.S.L.C or equivalent examination.
- (iii) Scanned copy of any one of the certificates to prove Nativity(See clause 6.1)
- (vi) Scanned copy of Certificates in support of claim for Communal Reservation.
- (vii) Scanned copy of Inter-Caste marriage certificate, if applicable.
- (viii) Scanned Copy of Medical Certificate obtained not earlier than 3 months prior to the last date of submission of application from the District Medical Board in the case of 'Persons with Disabilities' [PD], if applicable .
- (ix) Scanned copy of Certificate in support of service, details of PSC advice memo and other documents.(for service candidates).
- (x) Any other documents mentioned in the Notification or those called for later.

**7.8 Note:** Incomplete applications will not be considered under any circumstances. Certificates without the signature of the issuing authority or that are incomplete will be treated as defective and such Certificates will not be considered for granting any claim.

Documents/Certificates except copy(s) of mark lists furnished after the last date of submission of the application will not be entertained under any circumstances.( Refer to the ruling of the Honorable High Court of Kerala in 1995(2) KLT 629, 1999(2) KLJ 836 and 1999(3) KLT 773).

### **7.9 . PERSONAL AND ACADEMIC DATA VERIFICATION**

The personal and academic details and reservation claims, accepted after scrutiny, and the index marks of the candidates after normalization will be published in website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) for verification. Candidates must verify these details. In case of any deficiency mentioned in the home page of the candidate, the candidate

shall rectify the same within the stipulated period. Candidates alone will be responsible for consequences of non verification of their accepted data/details. Complaints related to Index marks & reservation claims will not be accepted under any circumstances, after the stipulated time.

**Candidates alone will be responsible for consequences of non verification of their accepted data/details.**

## **8. PREPARATION OF RANK LIST**

Rank lists of candidates except service category will be prepared according to the marks scored by the candidates in the qualifying examination. In case of service candidates the rank list will be prepared based on the seniority in service of candidates. The maximum marks will be out of 1000.

If any Board/Authority provides results by Letter Grades/CGPA/OGPA etc., the candidate concerned will have to submit the mark equivalent as required from the Board/Authority concerned, failing which the decision on equivalent marks will be taken by the authorities concerned based on available information, which will be binding on the applicant.

### **8.1 Resolution of Tie**

8.1.1 In case of ranking based on marks obtained in the qualifying examination, if more than one candidate obtains equal marks in the qualifying examination.

- a) The candidate who secures higher aggregate mark for Science subjects (Physics, Chemistry, Biology) Examination will be placed higher in the ranking.
- b) If the tie persists, then the date of birth of the candidate will be taken into account and the older candidate will be given higher rank than the younger.

8.1.2 In case of tie, while preparing rank list under service quota based on seniority, it will be resolved by considering the PSC seniority. Unauthorised absence or absence due to leave without allowance or leave on medical ground will not be counted for the purpose of calculating the service for the seniority.

## **9. CENTRALISED ALLOTMENT PROCESS**

9.1 The Allotment Process for Government Seats in Government Colleges will be through a Single Window System (SWS). The allotment to various colleges will be done by the Director, LBS Centre, under the supervision of the Principal & Controlling Officer. The allotments will be strictly based on the options exercised by the candidate, the rank lists prepared by the Director, LBS Centre for Science and Technology, eligible reservation(s) of the candidate and availability of seats.

9.2 Rank List will be published in the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) on the date notified. A Trial Allotment will be conducted to give an idea about the chances of getting allotment.

Candidates are advised to visit the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) and keep a constant watch on the leading print and electronic media, pertaining to notifications/instructions regarding allotment.

### **9.3 THE FIRST ALLOTMENT**



Note: 1. There will be two regular online allotments. After each allotment the candidate can pay the required fee / additional fee as indicated in the Fee Payment Slip, which will be available for download from the candidate's home page. The fee can be paid at the prescribed scheduled bank using the fee payment slip.

Note: 2. Those candidates who fail to remit the fee on or before the date specified and in the manner specified under Clause 9.4.1, will lose their current allotment as well as their chance to participate in remaining regular allotments.

Note: 3. The provisional Allotment Memo will be available in the candidate's home page after the second allotment only. Candidate can take a printout of this memo to be presented at the time of admission in the college. The candidates are to join the college only after the second allotment as per the prescribed schedule, which will be shown in the allotment memo.

Based on the options registered, the first allotment will be published in the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) on the date to be notified. The allotment of a candidate can be seen in the Home page of the candidate. It will show the College to which the candidate is allotted along with the fee to be remitted.

#### 9.4 FEE & FEE REMITTANCE

FEE	Government colleges
Tuition Fee	~5000/-

9.4.1 The prescribed tuition fee (Refer **Clause 9.4**) for the course will have to be remitted in cash by the candidate to the account of the Director, LBS Centre for Science and Technology in any one of the notified branches of a Scheduled bank (to be notified) in Kerala, as per the time schedule prescribed. The **Fee Payment Slip** has to be produced in the bank for remitting the required fee. On remitting the fee, a fee receipt will be issued by the bank to the candidate, which shall be produced in the college at the time of admission.

9.4.2 SC/ST/OEC candidates, who get allotment, in Govt. seats shall remit a token amount of ~100/- (as part of Caution Deposit) on or before the date specified in the manner, specified under clause 9.4.1

**Fee remitted by way of Demand Draft/Cheque/etc. will not be accepted under any circumstances.**

#### **Note:**

The list of candidates who remit fees/caution deposit (for SC/ST/OEC) will be updated regularly at the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in). Candidates who remit fees should verify the list and ensure that their name has been included in the list. If any discrepancy is noted the candidates should immediately bring it to the notice of any one of the District Facilitation Centres of LBS Centre for Science & Technology.

9.4.3 Those candidates who fail to remit the fee on or before the date specified and in the manner specified under **Clause 9.4.1** will lose their current allotment as well as the eligibility for further allotments except for spot allotments, if any conducted.

#### 9.5 **PROVISIONAL ALLOTMENT MEMO**

After the second allotment is published, candidates can take a print of the Allotment Memo by logging in, which will be available then. The allotment memo will contain all details of the candidate along with the college to which the candidate stands allotted finally [as on the second allotment]. The candidate can take a printout of this memo to be produced at the time of admission.

The allotment memo and Receipt of Fee must be produced at the time of admission along with other documents.

#### 9.6 **SPOT/SPECIAL ALLOTMENT(S)**

To facilitate filling up of maximum number of Government Seats in Government Colleges/ Self Financing Colleges to which Director, LBS Centre for Science & Technology makes allotment, if required, spot allotments will be conducted on the date, time and venue to be notified. The process/ method followed will be spot registration with online allotment. The details regarding the availability of vacant seats will be notified for which spot registration can be done. Candidates who take seats at the spot allotment will have to remit the fees as per Clause 9.4.1. They will not be permitted to cancel the Allotment.

9.7 **Transfer of fee to colleges:** The fee remitted by the candidate will be transferred by the Director, LBS Centre directly to the colleges where the candidate stands allotted at the time of closing of admissions, after the entire allotment process for the year 2022 is completed.

9.8 **Refund of fee:** Candidates who cancel their admission before the closing date of admission are eligible for refund of fees. Refund of fee is also admissible to the candidates who secure admission through an allotment of Commissioner for Entrance Examinations, Kerala for the year 2022. Request should be given for the same in the format prescribed in Annexure XIII (with proof) to the Director, LBS Centre along with a copy of allotment memo and fee receipt, within three month of closing of admission for the course. Requests received after this period will not be considered.

### 10. **POST ALLOTMENT ACTIVITIES**

10.1 **Reporting at the College:** Candidates need to report for admission before the Principal only when the announcement regarding the same is made. He/she should report with the following documents in original:

- (i) The Allotment Memo received online.
- (ii) Receipt of fee remitted in the bank
- (iii) Certificate to prove date of birth.
- (iv) Transfer Certificate (TC) and conduct certificate from the Institution last attended.
- (v) S.S.L.C. Certificate or equivalent.

- (vi) Medical Certificate obtained not earlier than 3 months prior to the last date of submission of application from the District Medical Board in the case of 'Persons with Disabilities'.
  - (vii) Relieving order and certificate of declaration of probation from the department concerned (candidates under service quota only).
  - (viii) Migration Certificate, if applicable.
  - (ix) Non Creamy Layer/Community/income certificate in original from revenue authority, if applicable
  - (x) Any other documents required to be produced by the Head of Institution.
- 10.2 Fees other than the one already paid vide clause 9.12 applicable to the institution will have to be remitted by the candidate at the time of taking admission in the college.
- 10.3 **Verification of Documents:** The Principal of the College shall be personally responsible for verification of original documents and satisfaction of the correctness of the records produced by the candidate at the time of seeking admission in the college.
- 10.4 **Failure to report for Admission:** Candidates who do not take admission on the prescribed date in the allotted college will lose their admission. They will not be considered for further allotments, if any, in the concerned course except for spot allotments..

## 11 Liquidated damages

### 11.1 General Terms

The candidates selected for Certificate Course in Pharmacy (Homoeopathy) shall have to submit an undertaking in Kerala Stamp Paper worth Rs. 100/- at the time of joining the course to the effect that,

- a) A candidate if admitted, shall not discontinue the course after the cut off date.
- b) In the case of Service Candidates he/she shall serve the Government for a period not less than 5 years after the completion of the course.

### 11.2 Liquidated damages

- a) A student who discontinues the course after the last date for closing of admission to the course is liable to pay a liquidated damage equal to 10 times of the annual tuition fee payable by him/her for first year. In all such cases the Transfer Certificate will be issued only after the remittance of liquidated damage to the authority concerned.
- b) If anyone violates the condition mentioned in clause 11.1 a or b, it will be construed as Professional Misconduct and the fact will be reported for suitable action including cancellation of Registration. I. A Penalty of Rs 5 lakhs from the service quota candidates shall be levied as liquidated damages.
- c) A candidate leaving one college to join another college, before the closing of admission, shall not be liable to pay the liquidated damages.
- d) No Admission shall be valid without getting the bond as detailed above executed at the time of joining or within a period of 7 days at the discretion of the Principal concerned.
- e) Certificates submitted at the time of admission will be returned only after successful completion of the course.

## 12 Preventive measures against ragging:

According to the Kerala Prohibition of Ragging Act, 1998, 'ragging' means doing of any act by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do.

All institutions will have to abide by the directives of the Honourable Supreme Court of India, Dated May 16, 2007 in SLP No. (S) 24295 of 2006 University of Kerala Vs Council, Principal's, Colleges, Kerala & Ors [with SLP (C) No.24296-99/2004 & W.P (Cri) No. 173/2006 & SLP (C) No.14356/2005] and the recommendations approved by the Honourable Supreme Court of India on effective prevention of ragging in educational institutions.

In case, the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution.

It shall be the collective responsibility of the authority of the institution to see to it that effective steps for preventing ragging are taken. Anti-ragging committees and anti-ragging squads will have to be formed to take effective measures against ragging and they should adhere to the stipulations and effectively monitor and comply with the directives.

Each of the student of the institution and his/her parents, or guardian are required to submit a combined undertaking at the time of registration/admission in prescribed format available in Annexure VIII which is mandatory for registration/admission.

## 13. Other Items

- 13.1. The whole process of allotment to the Certificate course in Pharmacy(Homoeopathy) for the Academic year 2022 will be done by the Director, LBS Centre for Science & Technology, Thiruvananthapuram under the supervision of the Principal & Controlling Officer of Govt. Homoeo College.
- 13.2 The Principal & Controlling Officer of Govt. Homoeo College /Director, LBS Centre will not entertain any request for change of any date fixed in the Centralised Allotment Process/Admission from time to time.
- 13.3 All disputes pertaining to the allotment for admission shall fall within the jurisdiction of the Hon'ble High Court of Kerala.
- 13.5 Any other items not specifically covered in this Prospectus will be decided by the Principal & Controlling Officer and his/her decision shall be final.

sd/-

## Annexure I

Sl.No	Collge Code	Name of Institution	Course Code	Total Seats	Tuition Fee	Special Fee	Contact No.
<b>List of Government Colleges for Certificate Course in Pharmacy(Homoeo)</b>							
1	THC	Govt.Homoeopathic Medical College, Thiruvananthapuram	HM	50	5000	Nil	0471- 2459459
2	KHC	Govt.Homoeopathic Medical College, Kozhikode	HM	50	5000	Nil	0495- 23070883

**ANNEXURE – II (a)****LIST OF SCHEDULED CASTES (SC)**

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002) Vide Part VIII – Kerala - Schedule 1 Notified in the Gazette of India dated 18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007]

1. Adi Andhra	41 Nalakeyava
2. Adi Dravida	42 Nalkadaya
3. Adi Karnataka	
4. Ajila	
5. Arunthathiyar	43 Nayadi
6. Ayyanavar	44 xxx
7. Baira	45 Pallan
8. Bakuda	46 Palluvan, Pulluvan
9. xxx	47 Pambada
10. Bathada	48 Panan
11. xxx	49 xxx
12. Bharathar (Other than Parathar), Paravan	50 Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
13. xxx	51 xxx
14. Chakkiliyan	52 xxx
15. Chamar, Muchi	53 xxx
16. Chandala	54 Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
17. Cheruman	
18. Domban	
19. xxx	
20. xxx	
21. xxx	55 xxx
22. Gosangi	56 Puthirai Vannan
23. Hasla	57 Raneyar
24. Holeya	58 Samagara
25. Kadaiyan	59 Samban
26. Kakkalan, Kakkan	60 Semman, Chemman, Chemmar
27. Kalladi	61 Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known as Thachan, in the erstwhile Cochin and Travancore State) Thachar (Other than carpenters)
28. Kanakkan, Padanna, Padannan	
29. xxx	
30. Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)	
31. Koosa	
32. Kootan, Koodan	62 Thoti
33. Kudumban	63 Vallon
34. Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	64 Valluvan
35. Maila	65 xxx
36. Malayan [In the areas comprising the Kannur, Kasaragode, Kozhikode and Wayanad Districts].	66 xxx
37. Mannan (മണ്ണൻ), Pathiyan, Perumannan, Peruvannan, Vannan, Velan	67 Vetan
38. xxx	68 Vettuvan, Pulaya Vettuvan (in the areas of erstwhile Cochin State only).
39. Moger (other than Mogeyar)	69 Nerian
40. Mundala	

**ANNEXURE – II (b)****LIST OF SCHEDULED TRIBES (ST)**

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII - Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2003]

[See Clause 5.3.3 of Prospectus]

- |    |   |    |  |
|----|---|----|--|
| 1  | Adiyan  | 36 | Mala Vettuvan(in Kasaragod & Kannur districts) |
| 2  | Arandan [Arandan]   | 37 | Ten Kurumban, Jenu Kurumban                    |
| 3  | Eravallan   | 38 | Thachanadan, Thachanadan Moopan                |
| 4  | Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan  | 39 | Cholanaickan                                   |
| 5  | Irular, Irulan  | 40 | Mavilan  |
| 6  | Kadar [Wayanad Kadar]   | 41 | Karimpalan                                     |
| 7  | xxx   | 42 | Vetta Kuruman                                  |
| 8  | Kanikkaran, Kanikkar  | 43 | Mala Panikkar                                  |
| 9  | Kattunayakan  | 44 | Maratis of Kasargod and Hosdurg Taluk          |
| 10 | [Kochuvelan]  |    |  |
| 11 | xxx   |    |  |
| 12 | xxx   |    |  |
| 13 | Koraga  |    |  |
| 14 | xxx   |    |  |
| 15 | Kudiya, Melakudi  |    |  |
| 16 | Kurichchan [Kurichiyan]   |    |  |
| 17 | Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman  |    |  |
| 18 | Kurumbas, [Kurumbar, Kurumban]  |    |  |
| 19 | Maha Malasar  |    |  |
| 20 | Malai Arayan [Mala Arayan]  |    |  |
| 21 | Malai Pandaram  |    |  |
| 22 | Malai Vedan [Malavedan]   |    |  |
| 23 | Malakkuravan  |    |  |
| 24 | Malasar   |    |  |
| 25 | [Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)] |    |  |
| 26 | Malayarayar   |    |  |
| 27 | Mannan (മന്നൻ)  |    |  |
| 28 | xxx   |    |  |
| 29 | Muthuvan, Mudugar, Muduvan  |    |  |
| 30 | Palleyan, Palliyan, Palliyar, Paliyan   |    |  |
| 31 | xxx   |    |  |
| 32 | xxx   |    |  |
| 33 | Paniyan   |    |  |
| 34 | Ulladan, [Ullatan]  |    |  |
| 35 | Uraly   |    |  |

**ANNEXURE – II (c)**  
**LIST OF OTHER ELIGIBLE COMMUNITIES (OEC)**

[GO (Ms) No.14/2017/BCDD dated: 02.08.2017, GO (Ms) No.7/2013/BCDD dated: 19.07.2013]

**OEC (ST)**

- 1 Allar (Alan)
- 2 Chingathan
- 3 Irivavan
- 4 Kalanadi
- 5 Malayan, Konga-Malayan(Kasargod, Kannur, Wayanad and Kozhikode Districts)
- 6 Kundu-Vadiyan
- 7 Kunnuvarmannadi
- 8 Malamuthan
- 9 Malavettuvar (Except Kasargod and Kannur Districts)
- 10 Malayalar
- 11 Panimalayan
- 12 Pathiyan (other than Dhobies)
- 13 Hindu-Malayali

**OEC (SC)**

- 1 Chakkamar
- 2 Madiga
- 3 Chemman/Chemmar
- 4 Kudumbi
- 5 Dheevera/Dheeveran (Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valanchiyar, Paniyakal, Mokaya, Bovi, Mogayar, Mogaveerar)
- 6 Scheduled Caste converted to Christianity
- 7 Kusavan, Kulalan, Kumbharan, Velaan, Velaar, Odan, Andhra Nair, Andhuru Nair,
8. Pulaya Vettuvan (Except Kochi **State**)



**ANNEXURE II (d)****List of Communities which are eligible for Educational concessions as is given to OEC-****G.O (MS) No. 10/2014/BCDD Dated 23.05.2014****SIno Name of the Community**

- 1 Vaniya (Vanika, Vanika Vaisya, Vanibha Chetty , Vaniya Chetty, Ayiravar Nagarathar, Vaniyan)
- 2 Veluthedathu Nair ( Vannathan and Veluthedan )
- 3 Chetty/Chetties (Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Teligu Chetties
- 4 Ezhavathi (Vathy)
- 5 Ganika
- 6 Kanisu or Kaniyar Panicker, Kani or Kaniyan (Ganaka) or Kanisan or Kamnan, Kalari Kurup / Kalari Panicker
- 7 Vilkurup, Perumkollan
- 8 Yadavas (Kolaya, Ayar, Mayar, Maniyani and Iruman), Erumakkar
- 9 Devanga
- 10 Pattariyas
- 11 Saliyas (Chaliya, Chaliyan)
- 12 Pandithar
- 13 Vaniar
- 14 Ezhuthachan
- 15 Chakkala / Chakkala Nair
- 16 Reddiars (throughout the State except in Malabar Area)
- 17 Kavuthiya
- 18 Veerasaiva ( Yogi, Yogeewara, Poopandaram, Malapandaram, Jangam, Matapathi, Pandaram, Pandaran, Vairavi, Vairagi)
- 19 Vilakkithala Nair – Vilakkithalavan
- 20 Vaduka – Vadukan, Vadugar, Vaduka, Vaduvan
- 21 Chavalakkaran
- 22 Agasa
- 23 Kaikolan
- 24 Kannadiyans
- 25 Kerala Mudalis
- 26 Madivala
- 27 Naikkans
- 28 Tholkolans
- 29 Thottian
- 30 Mooppar or Kallan Moopan or Kallan Moopar

**ANNEXURE II (e)****LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBCs) FOR WHOM CREAMY LAYER CRITERIA IS APPLICABLE**

G.O (P) No. 208/66/Edn. Dated 02.05.1966.,G.O. (Ms) No. 95/08/SCSTDD Dated 06.10.2008  
G.O. (Ms) No. 58/2012/SCSTDD dated 16.04.2012 and G.O. (MS) No 10/2014/BCDD.Dated 23.05.2014

- |  |  |
|--|--|
| <b>I. Ezhavas</b> including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava  | Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan)  |
| <b>II. Muslims</b> (all sections following Islam)  | Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar  |
| <b>III. Latin Catholics and Anglo Indians</b>  |  |
| <b>IV. Dheevera</b> including Dheeveran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal, Paniakel, Mukaya, Bovis-Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan  | 5. Bestha<br>6. Bhandari or Bhondari<br>7. Boya<br>8. Boyan<br>9. Chavalakkaran<br>10. Chakkala (Chakkala Nair)<br>11. Devadiga<br>12. Ezhavathi (Vathi)<br>13. Ezhuthachan, Kadupattan<br>14. Gudigara<br>15. Galada Konkani<br>16. Ganjam Reddies<br>17. Gatti<br>18. Gowda<br>19. Ganika including Nagavamsom<br>20. Hegde<br>21. Hindu Nadar<br>22. Idiga including Settibalija<br>23. Jangam<br>24. Jogi<br>25. Jhetty<br>26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka<br>27. xxx<br>28. Kalarikurup or Kalari Panicker<br>29. Kerala Muthali, Kerala Mudalis<br>30. Oudan (Donga) Odda (Vodde or Vadde or Veddai)<br>31. Kalavanthula<br>32. Kallan including Isanattu Kallar<br>33. Kabera<br>34. Korachas<br>35. x x x<br>36. Kannadiyans |
| <b>V. Viswakarmas</b> including Viswakarma, Asari, Chaptogra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasana, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan |  |
| <b>VI. Kusavan</b> including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair  |  |
| <b>VII. Other Backward Christians</b>  |  |
| (a) SIUC   |  |
| (b) Converts from Scheduled Castes to Christianity   |  |
| <b>VIII. Kudumbi</b>   |  |
| <b>IX. Other Backward Hindus, i.e.</b>   |  |
| 1. Agasa<br>2. Kharvi<br>3. Aremahrati<br>4. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta,   |  |

37. Kavuthiyan, Kavuthiya
38. Kavudiyaru
39. Kelasi or Kalasi Panicker
40. Koppala Velamas
41. Krishnanvaka
42. Kuruba
43. Kurumba
44. Maravan (Maravar)
45. Madivala
46. Maruthuvar
47. Mahratta (Non-Brahman)
48. Melakudi (Kudiyana)
49. x x x
50. Moili
51. Mukhari
52. Modibanda
53. Moovari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettilakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanan and Nainar)
60. Rajapuri
61. Sakravar (Kavathi)
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottiyar, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan (Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeeshwar, Yogeeshwara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya Chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. x x x
80. x x x
81. x x x
82. Reddiars (throughout the State except in Malabar area)
83. Mooppar or Kallan Moopan or Kallan Moopar

**Annexure III(a)****CERTIFICATE TO PROVE NATIVITY FOR KERALITES**

Keralite candidates should furnish any one of the Certificates given below to prove nativity as a Keralite.

**CERTIFICATE OF BIRTH/RESIDENCE\***

*(To be issued by the Village Officer / Tahsildar / any other authority in the local body competent to register birth in Kerala State)*

CERTIFIED that Shri/Smt/Kum..... is an applicant for admission to Certificate Course in Pharmacy (Homoeo) 2022 and that he/she or his/her father/mother Shri/Smt ..... House ..... Village..... District..... was **born in Kerala.**

**\*OR**

CERTIFIED that Shri/Smt./Kum..... an applicant for admission to Certificate Course in Pharmacy (Homoeo) 2022 has been a resident of the Kerala State for a period, not less than 5 years within a period of 12 years.

Signature of the Village Officer/

Tahsildar/Birth Registering Authority:

\* *Strike out whichever is not applicable.*

**OR**

**CERTIFICATE SHOWING SCHOOL STUDIES IN KERALA FROM STANDARDS VIII TO XII**

*(To be issued by the Head of school where the applicant has completed his/her studies in Standard XII in Kerala State. If the candidate has studied in different schools, appropriate certificates to that effect may be produced before the Head of the Institution where the candidate has studied in Class XII, who will issue this certificate.)*

CERTIFIED that Shri/Smt./Kum....., an applicant for admission to Certificate Course in Pharmacy (Homoeo) 2022, son/daughter of Shri./Smt.

.....of .....

..... (address) has undergone his/her school studies in Standards VIII to XII in the educational institution(s) situated in Kerala State.

Signature of the Head of the School : .....

Name : ..... Designation : .....

Name of Institution: .....

(Office Seal)

District : .....

**GUIDELINES FOR THE ISSUE OF THE "CERTIFICATE SHOWING SCHOOL STUDIES IN KERALA FROM STDS. VIII TO XII" BY THE HEAD(S) OF THE EDUCATIONAL INSTITUTIONS**

A "Certificate showing School Studies in Kerala from Std VIII to XII" issued by the Head of educational institutions in Kerala is prescribed as one of the certificates to prove the eligibility regarding the nativity of candidates applying for admission to Certificate Course in Pharmacy (Homoeo) 2022 in Kerala State. The Certificate is to be issued by the heads of the institutions (schools) where the applicant has completed his/her studies in Standard XII. The Head of the school (last attended by the candidate) may rely on the school record /certificates for this purpose making sure that the candidate has undergone his/her studies in Kerala itself in all the classes from Standards VIII to XII. In case of doubt, the Heads of the schools may direct the candidate to obtain necessary proof of the same from the schools attended formerly. In any case the Heads of schools should make sure that the candidate has undergone his/her studies for 5 years in Standards VIII to XII in the schools in Kerala.

**Annexure III(b)**

**CERTIFICATE TO PROVE NATIVITY FOR NON-KERALITES**

*A Non-Keralite candidate, who has undergone school studies in Standards XI & XII in Kerala and who is son / daughter of Non-Keralite parent(s), who are not domiciled in the State of Kerala but served/serving for Govt. of India / Govt. of Kerala should produce the following two certificates*

**CERTIFICATE TO BE ISSUED BY THE EMPLOYER**

(For Non-Keralite parents working under Govt. of India / Govt. of Kerala only)

CERTIFIED that Shri/Smt ..... , father/mother of Shri/Smt./Kum..... , a candidate for Certificate Course in Pharmacy (Homoeo) 2022, had/has been employed as ..... (Designation) from ..... to ..... (Date, Month & Year) in ..... (Name of Office with District and State).

Signature :

Place :

Date :

(Office Seal)

Name :

Designation & Address :

**&**

**CERTIFICATE SHOWING SCHOOL STUDIES IN KERALA IN STANDARDS XI & XII**

*(To be issued by Head of the Institution where the candidate has studied for the Higher Secondary or equivalent Examination in Kerala State)*

CERTIFIED that Shri/Smt./Kum..... , an applicant for Certificate Course in Pharmacy (Homoeo) 2022, and son/daughter of Shri/Smt..... has studied for not less than 2 (two) years immediately preceding his/her appearance for the qualifying examination in ..... (Name of Institution), an educational institution in Kerala State.

Place:

Date :

(Office Seal)

Signature of the Head of Institution :

Name :

Designation :

Address :

**Annexure IV****Community Certificate for SC & ST****Note:**

- (i) Candidate claiming reservation under SC/ST, should furnish the Community Certificate given below in support of the claim.
- (ii) SC / ST Caste status of children of parents contracted inter caste marriage will be subject to the orders / clarifications issued in G.O. (M.S.) No.11 / 05 / SCSTDD Dated 22-03-2005, G.O. (MS.) No. 25 / 05 / SCSTDD Dated 20-06-2005, G.O. (MS.) No. 109 / 2008 / SCSTDD Dated 20-11-2008, and judgement dated 10-08-2005 of the full bench of the Hon'ble High Court of Kerala in WP 2483 / 2005 and connected cases.
- (iii) As per prospectus clause 5.5.2(h) son / daughter of inter-caste married couple, claiming communal reservation under SEBC, should produce the 'Inter-caste Marriage Certificate' in the proforma given in Annexure V of the Prospectus.

**COMMUNITY CERTIFICATE***(For Scheduled Caste & Scheduled Tribe Candidates)*

1. This is to certify that Shri/Smt./Kumari  
 ..... son/daughter of  
 ..... of .....  
 House ..... Village/Town  
 ..... Taluk ..... District of  
 Kerala State belongs to the .....Caste/\*Tribe which is  
 recognized as a Scheduled Caste/Scheduled Tribe under:-

The Constitution Ammendment (Scheduled Castes) Order, 1950; The Constitution Ammendment (Scheduled Tribes) Order, 1950 [As amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 / The Constitution (Scheduled Castes) Orders (Second Ammendment) Act, 2002].

Certified that Shri/Smt./Kumari ..... (name of person)  
 Son/daughter of ..... of ..... House  
 ..... Village/Town ..... Taluk  
 ..... District is a member of Malai Araya Christian family converted to  
 Christianity from Hindu Malai Arayan Community, which is included in the list of Scheduled Tribes.

2. Shri/Smt./Kumari .....  
 and his/her\* family ordinarily reside(s) in .....  
 ..... Village/Town of .....  
 ..... District of Kerala State.

**Signature of Tahsildar :**

Place : .....

Name :

Date : .....

(Office Seal)

*\* Please delete the words/clause which are not applicable.*

**Note:** 1. *The term ordinarily resides used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.*

1. *In case of X'ian converts from SC who have subsequently embraced Hinduism should get the following certificate recorded by the 'Tahsildar' below the community Certificate. "The certificate is issued after observing the guidelines issued in Government Circular no. 18421/E2/SC/ST/DD. Dated 15-12-1987"*
2. *Issue of Community Certificate to Scheduled Caste / Scheduled Tribe will be regulated by Act II of the Kerala (Scheduled Caste & Scheduled Tribe) Regulation of Issue of Community Certificate Act 1996.*
3. *Certificate to persons belonging to Malai Arayan Community (ST) converted to Christianity should be in this form*



**Annexure V****Proforma for Inter-Caste Marriage Certificate**

Certified that Master / Kumari .....an Applicant for admission to the Certificate Course in Pharmacy (Homoeo) 2022, is the son/daughter of an Inter-Caste married couple, and his/her father Sri.....belongs to .....Community and his/her mother Smt ..... belongs to ..... Community.

Place:

Date:

Signature of Village Officer/Tahsildar:

Name of Village Officer/ Tahsildar:

Name of Village & District/Taluk Office:

## ANNEXURE VI

**NON CREAMY LAYER CERTIFICATE**

*[ Certificate to be produced by Socially and Educationally Backward Classes (SEBC) Other Eligible Communities (OEC) for admission to Professional Degree courses in educational institutions under the Government of Kerala and in Government and Self Financing Educational Institutions other than minority institutions under Article 30 (1) ]*

This is to certify that Shri./Smt. .... Son/daughter of .....residing at.....Village.....District/Division in the State of Kerala belongs to ..... Community which is designated as a Socially and Educationally Backward Class (SEBC) / Other Eligible Communities (OEC).

This is also to certify that the above Shri/Smt. .... does not belong to the category of **"Creamy Layer"** in the light of the guidelines dated ..... and the schedule prescribed there under to exclude the 'Creamy Layer' among the designated **"Socially and Educationally Backward Classes (SEBCs)/Other Eligible Communities (OEC)"** in the State of Kerala.

Place:

Signature of Revenue Officer

Date:

(Not below the Rank of Village Officer/Competent Authority)

Name:

Designation:

(Office Seal)

**ANNEXURE- VII**  
**CENTRALIZED ALLOTMENT PROCESS – SPOT ALLOTMENT - 2021**

**AUTHORISATION LETTER**

*Submitted by an authorised representative / proxy of candidate*

I,..... (name of candidate) son/daughter of Shri./Smt. .... with application number ..... and Rank No ..... in ..... Rank list(s) do hereby authorise Shri/Smt .....(name & address of the person being authorized) to represent me to report at the allotment venue for admission to **Certificate Course in Pharmacy (Homoeo) 2022**

. The signature of the person authorized is attested below by a Gazetted Officer.

Signature of Candidate: .....

Name : .....

Address : .....

*Photograph of candidate attested by a Gazetted Officer*

(Gazetted Officer to attest the Photograph) .....

Name : .....

Designation : .....

*Photograph of authorized representative attested by candidate.*

(Office Seal)

(candidate to sign over the photograph)

Signature of Candidate

**UNDERTAKING**

I, undertake that the decision taken if any, by my authorised representative at the allotment venue shall & be binding on me and I shall not have any claim whatsoever, other than the decision taken by my authorised representative on my behalf.

Place :

Date :

Signature of candidate

-----  
*Note: An authorized representative attending Centralised Allotment Process must bring a photocopy also of the filled up form. The same will be returned to the representative with the seal of the LBS office. This copy of the filled up form having the seal of the LBS office can be used in lieu of authorisation letter during subsequent appearances.*

**ANNEXURE VIII**

**UNDERTAKING FROM THE STUDENTS AS PER THE PROVISIONS OF ANTI-RAGGING VERDICT BY THE HON'BLE SUPREME COURT OF INDIA**

[See Clause 15]

I, Mr. /Ms. ...., Application  
No..... Course: .....student of ..... do hereby  
undertake on this day ..... Month ..... Year.....,the following with respect to  
above subject and Office Order No: .....

- 1) That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references.
- 2) That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the me is banned by the Court of Law.
- 3) That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and Institute authorities for the purpose from time to time.

.....

Signature of Student

I hereby fully endorse the undertaking made by my child/ward.

.....

Signature of Mother/Father and or Guardian

Witness : .....

Signature of Mother/Father and or Guardian

Witness : .....

**ANNEXURE IX**

[PROFORMA OF THE CERTIFICATES TO BE PRODUCED FOR CLAIM OF RESERVATION FOR CANDIDATES IN GOVT SERVICE]

**SERVICE CERTIFICATE**

Certified that Shri/Smt ..... (Name & Official Address) an applicant for admission to the Certificate Course in Pharmacy (Homoeo) 2022 is working as ..... and is a regular employee in Kerala State Government Service. His/Her duration of service in ..... year ..... month .....days as on the date of notification.

Place:

Signature of Issuing Authority:

Date:

Name, Designation and Address of the Head of office:

(office seal)

**ANNEXURE – X**

**PHYSICAL FITNESS CERTIFICATE**

I, Dr. .... after careful personal examination of the case do hereby certify that Sri/Kum. .... whose signature is given above is found physically fit to undergo professional education. His/Her height ..... , weight ..... , chest ..... and vision .....

Signature :

Name

Designation:

Reg. No. :

Place:

Date:

## ANNEXURE XI

### GUIDELINES FOR UPLOADING IMAGES AND DOCUMENTS

For applying the candidate has to upload scanned images of photograph and signature to the application portal.

#### Photograph of candidate:

For applying online, the candidate must have a scanned/digital image of photograph. The Specification of photograph image should be strictly followed.

1. Photograph must be in colour with a light colour background, white is preferable. It must be taken by mobile phone/tab is not accepted
2. Photograph should be in passport size format and taken recently. Front view of full face and shoulder portion of candidate is to be seen clearly in the photograph.
3. The face of the candidate should be at the centre and straight.
4. Photo, wearing caps and dark glasses will be rejected.
5. Scanned image file should be in **jpg format** (Jpeg).
6. Dimensions of the photograph should be **200 pixels height** and **150 pixels width** and image file size should be **upto 30 kb**.
7. Candidate's name and date of photo taken should be printed at the bottom portion of the photograph with black letter and white background.

#### Points to be noted:

1. If the face in the photograph is not clear or the image is not as per the above guideline, your application is liable to be rejected.  
In Future, Your Admit Card, Data Sheet and Allotment Memo will be printed with the same photograph you have uploaded at this stage. So strictly follow the specifications and guidelines for the photo to be uploaded.

#### Signature of Candidate

1. On a plain white sheet, the candidate should put his/her signature with black /blue ink. Signature should be clear.
2. Scan this signature and crop around the signature. Do not scan the full sheet. Scanned image file should be in **jpg format**. (Jpeg)
3. Dimensions of the image of signature must be **100 pixels height** and **150 pixels width**.
4. Image file size should be upto **30 kb**.

Subsequent to selecting the two images, candidate needs to verify whether the photograph shown in the screen is clear and sufficient to identify the candidate.

Press 'Upload Images' button to upload all images to the application portal.

If you try to upload an image which is not in the prescribed format, an error messages will be displayed in '**upload images**' column . All images should match the corresponding specification.

The images once uploaded cannot be changed after completing of 'Fill Application' step.

#### Documents

1. All documents uploaded in proof of various claims made in the application must be in PDF format .The file size should be less than 200kb .The documents must be legible and readable.

2. The document with digital signature should be valid with tick[√] [mark .The document with digital signature not verified )? (will be treated as invalid.

**ANNEXURE – XII**  
**LIST OF DISTRICT FACILITATION CENTRES OF LBS CENTRE**

SI no	Place	Address	Phone Number
1	Thiruvananthapuram	LBS Centre Nandavanam, Palayam Thiruvananthapuram - 695 033	0471 - 2324396 0471 - 2324148
2	Kollam	LBS Regional Centre Thengazhikathu Veedu, 'Ágini', Anjili Road,Kollam-1.	0474 – 2764654
3	Adoor	LBS Sub Centre KRM Towers, East of Central Junction Adoor, Pathanamthitta	0473 – 4227538
4	Alappuzha	LBS Sub Centre Municipal Library Building Thattampally P.O, Alappuzha	0477 – 2254588
5	Pampady	LBS Sub Centre Kadavumbhagam Buildings Near Police Station, K.K.Road, Pampady, Kottayam.	0481 – 2505900
6	Thodupuzha.	LBS Local Centre GMDC, Neelima Complex Mangattukavala P O, Thodupuzha.	0486 – 2229442
7	Kalamassery	LBS Regional Unit, HMT Junction, NAD Road Kalamassery – 683 104.	0484 – 2541520 0484 – 2551466
8	Thrissur	LBS Regional Unit Alumvettuvazhi Road Chiyaram, Thrissur – 680 026	0487 - 2250657 0487 – 2250751
9	Palakkad.	LBS Sub Centre II Floor, Charutha Chambers, Noorani Shornur Road, Palakkad	0491 – 2527425
10	Manjeri	LBS Sub Centre Indira Gandhi Bus Terminal, Kacherypady Manjeri, Malappuram.	0483 – 2764674
11	Kozhikode	LBS Regional Unit, 17/420, Indira Gandhi Road Kozhikode – 673 004.	0495 – 2720250
12	Wayanad	LBS Sub Centre M A Building, Opp. JaamJoom HyperMarket, Pinangode Road, Kalpetta,Wayanad- 673121	0493-6285939
13	Kannur	LBS Regional Unit, Old Engg. College Campus Near S.N.Park, Kannur - 1.	0497-2702812
14	Kasaragod.	LBS Sub Centre Taluk Office Compound Kasaragod.	0499-4221011

**Annexure XIII**

(See Clause 12.2)

**FORM FOR FEE REFUND**

Name		
Application No		
Permanent Address		
Address for Communication		
Contact Phone no.		
College		
Fee Paid		Fee Receipt No:
Name of Bank and Branch		
Account Number		
IFSC		
Reason for cancellation		

Signature of candidate

Name &amp; Signature of parent

Enclosures:

- Allotment Memo
- Fee Receipt